



CONTRACT AWARD NOTICE

Information System

Contract Title: Workflow and Document Management Systems and Backlog Scanning for the General Directorate at the Ministry of Economy and Trade in Lebanon in Two Lots.

Bid Reference number: RFB/35/18

SECTION I: CONTRACTING AUTHORITY

Official Name: The Office Of The Minister Of State For Administrative Reform-OMSAR		
Address: Starco Bldg., Block A, Minet El-Hosn Sector, Omar Daouk St., Block A, 5 th Floor		
Town: Beirut	Postal code: 2020 3313	Country: Lebanon
Contact point(s): Aline Saadeh		Telephone: 00 961 1 371 510
Email: asaadeh@omsar.gov.lb; cc.: ysaad@omsar.gov.lb		Fax: 00 961 1 371 599
Internet address (if applicable):		www.omsar.gov.lb

SECTION II: OBJECT OF THE CONTRACT

Contract Title: Workflow and Document Management Systems and Backlog Scanning for the General Directorate at the Ministry of Economy and Trade in Lebanon in Two Lots.
Type of Contract: Information Systems Place of delivery/Performance of the Contract: The Ministry of Economy and Trade- Lebanon
The notice involves: A Public Contract.

The object of the contract is the “Workflow and Document Management Systems and Backlog Scanning for the General Directorate at the Ministry of Economy and Trade in Lebanon in Two Lots” and is divided in **Two (2) LOTS** described as follows:

- **LOT I: Automation of the General Directorate at the Ministry of Economy and Trade**

The Directorate General’s daily work is based on effective and efficient service delivery of its various departments. In order to enhance the efficiency, performance and transparency of communication, daily operations and decision making at the Directorate General at the MOET, there is a need to develop and implement a system that manages its documents and processes (Workflow and Document Management System).

The Implementation period for **Lot I** is: **Twenty Two (22)** Calendar Months, plus an additional **Two (2)** Months for Operational Acceptance which will be followed by a **Three (3)** Years Warranty.

- **LOT II: Backlog Scanning of IPR Unit Documents**

The large number of paper transaction files stored at the IPR unit, is increasing, leading to hard management and storage of those hard copy paper documents. Hence, there is a need to scan those files in order to provide the IPR an electronic version of those files easier to store and manage.

Due to the quantity of the hard copy backlog paper documents, and given the fact that these documents are essential to the operation of IPR service, there is a need to scan and archive backdated documents of the fifteen (15) past years (documents dating back to 2003) of 150,000 transaction files totalling to 3,600,000 pages.

The Implementation period for **LOT II** is: **Thirteen (13)** Calendar Months, plus an additional **Two (2)** Months for Operational Acceptance. No warranty period will be applied under lot II.

SECTION III: PROCEDURE

Type of procedure
<input type="checkbox"/> Open

AWARD CRITERIA

The **Most Economically Advantageous Tender** in terms of:

- **FOR LOT I: Automation**

The total weight for the Technical Features (Preferred Requirements) in the Evaluated Bid Score is: Seventy percent (70%).

- **FOR LOT II: Backlog Scanning**

The total weight for the Technical Features (Preferred Requirements) in the Evaluated Bid Score is: Fifty Five percent (55%).

SECTION IV: AWARD OF CONTRACT

Date of Contract Award: 28 FEB 2019	
Intended date of contract signing: March 2019	
Contract Value: <ul style="list-style-type: none">- FOR LOT I: Automation : : 440,499 USD- FOR LOT II: Backlog Scanning: : 82,000 USD	
Number of Received Bids: Twelve (12) Bids received: <ul style="list-style-type: none">- For Lot I: Nine (9) Bids- For Lot II: Eight (8) Bids	
Name and addresses of Economic Operator to whom the Contract has been Awarded	
Official Name: <ul style="list-style-type: none">- FOR LOT I - Automation : Integrated Digital Systems (IDS)- FOR LOT II - Backlog Scanning: Image Systems SAL	
Postal Address: <ul style="list-style-type: none">- FOR LOT I: Integrated Digital Systems (IDS) Bir Hassan, Embassy of Morocco st., Al-Zahraa Bldg., Lebanon- FOR LOT II: Image Systems SAL Holcom Bldg., Bloc B – 2nd floor - 460 Corniche Al Nahr - Beirut, Lebanon	
Contact point(s): <ul style="list-style-type: none">- FOR LOT I: Mr. Ali hamdar- FOR LOT II: Mr. Sami Khoury	Email: <ul style="list-style-type: none">- FOR LOT I: a.hamdar@ids.com.lb- FOR LOT II: s.khoury@imagesys-canon.com
Telephone: <ul style="list-style-type: none">- FOR LOT I: 00 961 1 859501- FOR LOT II: 00 961 1 595626	Fax: <ul style="list-style-type: none">- FOR LOT I: 00 961 1 859501- FOR LOT II: 00 961 1 595 628
The Contract likely includes subcontracting: No Subcontracting	

SECTION V: RESULTS

For LOT I: Automation			
Name of Bidder	Technical Score	Bid price	Combined Score
Integrated Digital Systems (IDS)	91	664,052,242.50 (440,499 USD converted into LBP for comparison reason)	93
International Computer and Communication Systems (ICC SAL) in JV with International Software Solutions (ISS SAL)	66	694,306,370.00 (submitted in LBP)	75
LOGOS s.a.r.l.in JV with Mycosystems LLC	100	1,427,602,500.00 (947,000 USD converted into LBP for comparison reason)	84

FOR LOT II: Backlog Scanning			
Name of Bidder	Technical Score	Bid price is USD	Combined Score
Diagonal Image Co SARL	100	183,000	75
Image Systems SAL	84	82,000	91
Ever East Med s.a.l.	93	180,000	72

COMPLAINTS

Against any decision taken by the contracting authority that is deemed to contravene the present Law or cause damages to interested tenderers or parties of a tender procedure, it may be submitted to appeal before the State Council, within terms and conditions as referred in the Law promulgated by decree 10434 of 14/6/1970.